

Objective

Highly motivated architectural licensure candidate with an acute eye for details; seeking to achieve an architectural design and management position where my skills will be fully utilized. Interested in design and team leadership that will build upon my prior design development, construction documentation, project coordination skills, and contract administration experience, to achieve a design functionality and aesthetic that meets clients' objectives.

Professional Employment | Experience

Ionic DeZign Studios, Inc. • Virginia Beach, Virginia Nov. 2011 — Feb. 2017
Project Architect | Project Manager; Associate AIA · NCARB



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- Helped to design and develop small and large scale projects from early conception and schematic design, through construction documentation, bidding, and contract administration phases.
- Created drawing sets for a wide range of residential, retail, and restaurant projects.
- Worked closely with clients' needs in order to design construction drawings for the permitting and bidding processes.
- Worked closely with different city planning departments, Architectural Review Boards, and other authorities having jurisdiction concerning zoning issues, specifications, and other directed requirements.
- Developed relationships and coordinated closely with the inhouse design team as well as other project team members such as structural and MEP engineers, product | material representatives, contractors | subcontractors, and owners | corporate members; in order to complete projects on time and in compliance with specific requirements and clients' needs.
- Trained new employees who were part of the project team, in order to produce consistent drawings, details, and specifications.
- Coordinated Architectural, Civil, Structural, and MEP drawings; focusing on quality control, consistency, and clarity throughout drawing sets.

Gouck Architects • Allentown, Pennsylvania Jun. 2005 — Aug. 2009
Architectural Intern; NCARB

- Worked as a summer intern, creating construction drawings for a wide range of residential, restaurant, and small commercial projects.
- Participated in client meetings, job site | building measuring, site visits, and zoning | planning challenges.
- Helped prepare construction drawings and specifications for the above mentioned project types; for permit processes, zoning meetings, and other client uses.

Professional Skills & Qualifications

- **Platform:** I function in a Mac or PC environment, as I have worked within both operating systems.
- **Software:** I am knowledgeable in AutoCAD (AutoCAD Architecture), as well as Revit | BIM. I am also proficient in SketchUp, Microsoft Office (including Publisher), as well as Adobe Creative Cloud—Illustrator, Photoshop, InDesign, Acrobat, and Dreamweaver.
- **Language:** I am fluent in English, and am proficient in Spanish.

Education

The University of Virginia
Charlottesville, Virginia

Graduation Date—May 22, 2011

MArch (Master of Architecture) Post-Professional Degree & certificate in Historic Preservation.

The University of Florida Graduation Date—May 4, 2010
Gainesville, Florida
MFA (Master of Fine Arts) in Graphic Design.

Temple University Graduation Date—May 18, 2007
Philadelphia, Pennsylvania
BArch (Bachelor of Architecture).
• *Please see my curriculum vitae for juried exhibitions of my work, and my thesis publications.*

Volunteer & Community | Experience

CCDC · Charlottesville Community Design Center Charlottesville, Virginia
September 2010 — May 2011
Assistant, Designer, and Curator

- Worked as a designer for CCDC, and led students of the University in setting up exhibitions, and showcased community work.
- Responsible for organizing and coordinating information concerning current exhibitions, exhibition props, and exhibition schedule of events.
- Participated in design lectures | vignettes held with the city and community, which served as a starting point to create a dialogue of how to revitalize parts of the downtown area.
- Curator of the “Housing The Future: Reinventing Where We Age” Exhibit running from December 3, 2010—January 31, 2011.

The Historic Haile Homestead at Kanapaha Plantation Gainesville, Florida
Jan. 2008 — May 2010
Docent

- Volunteered as a docent, giving tours about the Historic Plantation Home (which is listed on the National Register of Historic Places); to relay the history and meaning of this place to the local citizens of Gainesville, and visitors to the area.
- Participated as a Kanapaha Member from 2007 — 2010; which is a donation status level. Donations help to aid in repairs and other services that the historic building and grounds may need.
- Participated in special events hosted by the Homestead and the Alachua Conservation Trust.
- Designed graphics and marketing materials for the Homestead events, as promotional and informational material.

Additional Qualifications

Technical Abilities | Skills:

- More than five years experience with design sketches, building and spatial layout, three dimensional modeling, and the coordination of drawing sets.
- More than ten years experience with graphic layout and composition of print materials and typesetting; used in the development of professional marketing materials, and design research.

Leadership Skills:

- Three years of teaching experience at the University of Florida, in *Visual Methods & Processes*, and *Typography 1*; assisting students in learning, applying, and developing their design abilities.
- *For more detailed information regarding the project work discussed here, my professional portfolio, publications, collections, juried exhibitions, undergraduate | graduate design work, design research, other relatable design work, teaching, graphic design work, volunteering, a copy of my professional resume, and a copy of my CV; please visit my website at:*

www.abbymariechrysthoffmandesigns.com